



OFFICE OF THE  
WATER DEPARTMENT  
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## **WATER DEPARTMENT AGENDA**

**DATE:** Tuesday – May 24, 2011 – downstairs at the Dunstable Town Hall - 7:00pm

### **SCHEDULED ITEMS**

#### **MONTHLY BUSINESS**

Accept minutes of April 26, 2011 meeting  
Review and sign monthly bills  
Sign Payroll  
Review breakdown of finances for FY2011  
Update on money owed to the Water Department  
Vote to: issue new water commitments, final bills, shut offs, late bills

#### **NEW/OLD BUSINESS**

Meters read and bills mailed on April 28<sup>th</sup> – due May 28<sup>th</sup>  
Order KOH  
Water rate increase

#### **FYI/Reminder**

June 9<sup>th</sup> – 7:00pm – Meeting on McGovern's Wall –Town Hall

#### **MAIL**

Regulations/fines on Conservation Commission properties

#### **FUTURE BUSINESS**

Rate increase/discounts  
Tie-in drawings  
O&M document  
Security Vulnerability Form  
Emergency Response Plan – combine documents

**Next meeting:** Tuesday, June 28, 2011– 7:00pm–downstairs at the Dunstable Town Hall